Allenspark Water and Sanitation District (AWSD)

Website Accessibility Policy

This policy was approved by the Board of Directors on [Date].

AWSD is committed to providing accessible channels of communication to all members of the public. As part of this commitment, AWSD has a policy of providing an accessible website compatible with the Web Content Accessibility Guidelines (WCAG 2.1) and commercial screen reading software.

We are committed to ensuring digital accessibility for people with disabilities. We aim to improve the experience for everyone and applying the relevant accessibility standards.

We welcome feedback and aim to resolve issues in a timely manner if they arise.

If you need any special assistance or accommodations, please contact our Accessibility & Compliance Officer at: <u>allensparkwater@gmail.com</u>

Ongoing Compliance Information

Accessibility & Compliance Officer

AWSD has designated the Board Secretary as its Accessibility & Compliance Officer for website disability-related accommodations. This officer has received training in website accessibility and is responsible for reviewing updates to the website in accordance with those best practices.

Conformance status

Our goal is Web Content Accessibility Guidelines (WCAG) 2.1 Level AA conformance and wherever possible meeting Level AAA Success Criteria. ASWD is currently only partially conformant with WCAG 2.1 level AA and steps to reach compliance are underway:

We are recoding all our web pages to allow individuals with vision and other impairments to understand and use the website.

Training our staff and board members in the basics of creating document accessibility so that all future published documents meet the accessibility guidelines.

Converting historic District documents to meet accessibility guidelines.

Making staff members available to review District documents with District members that report accessibility issues.

Conducting website accessibility scans annual to ensure ongoing compliance.

Compliance Procedures and Reports

AWSD annually scans its website to ensure ongoing compliance and makes timely changes to any inaccessible items, if any are found. In our ongoing commitment to transparency, we make the reports available to the District members upon request.

Linked Documents and Third Parties

Please note that this site may link out to third-party websites, such as state or federal agencies, that do not have accessible content. This site may also include documents provided by third parties included in our agenda packets or State and Federal documents that the District cannot change. While we cannot control the accessibility of content provided by third parties, we are happy to assist any district member with reading and accessing content on our site.

Feedback

We welcome your feedback on the accessibility of our website and electronic documents. Please let us know if you encounter accessibility barriers or see an opportunity for us to improve.

Per our internal processes, issues or requests for accommodation reported via the form below will be responded to by the Compliance Officer or designee within 10 business days.